

# INTERIM SPECIFICATION FOR POSTGRADUATE DIPLOMA IN CLINICAL DENTISTRY

## 1.0 PREAMBLE

This specification describes the requirements for the Postgraduate Diploma in Clinical Dentistry (Dip CID).

The specification is based on information contained in the University of Otago Calendar, regulations and course requirements. Additional information has been provided by the Faculty of Dentistry at the University of Otago.

Terms are defined in the CTA Head Agreement and/or Service Agreement.

## 2.0 DESCRIPTION OF PROGRAMME

The Postgraduate Diploma in Clinical Dentistry is a one year full-time programme of study, which may be undertaken part-time. A part-time candidate should normally complete in 3 years. The programme of learning consists of lectures and tutorials presented by the University of Otago staff and periods of supervised clinical practice.

DipCID may be awarded in several areas:

- Endodontics
- Hospital Dentistry
- Oral Medicine
- Oral Pathology
- Paediatric Dentistry
- Periodontology
- Prosthodontics
- Restorative Dentistry

The Diploma programme of study consists of appropriate academic papers and clinical practice.

## 2.1 LEARNING ENVIRONMENT

Papers are taken within an academic setting, consolidated by clinical experience and learning, via clinical supervision. Applied research must take place in a clinical environment where the relevance of the procedure to clinical care is understood.

## **2.1.1 Clinical Placements**

### **General requirements**

Clinical placements are in settings where appropriate clinical experience can be obtained. These may include:

- Hospital secondary and tertiary care settings, Dental departments.
- School of Dentistry Clinics

The range of staff available to the student must include qualified dental surgeons who are normally registered as Specialists with the Dental Council of New Zealand (DCNZ).

The range of cases available for the student should be such that by the end of training, adequate experience has been gained as required by the University of Otago.

Students shall demonstrate an appreciation of contemporary Maori Health attitudes, beliefs and practices including knowledge and understanding of the Treaty of Waitangi as it applies to health service provision and to all aspects of clinical practice.

Normal lines of clinical service accountability and workplace safety shall apply to students. This includes the safety of both patients and staff.

Students are required to be released from clinical duties to attend formal teaching sessions. This should be for a minimum of 8 hours for 42 weeks to participate in seminars, tutorials, self-directed study and research.

## **2.1.2 Formal Teaching**

A formal teaching programme, delivered by appropriately skilled and experienced teaching staff is provided. This will consist of lectures, seminars, tutorials, clinical pathology sessions and case presentations. This will be for a minimum of 8 hours a week for 42 weeks and will meet the curriculum requirements of the University of Otago.

## **2.1.3 Access to Resources**

Access to general resources for training include:

- Facilities in both academic and clinical settings for clinical meetings, case review and group teaching.
- Adequate library facilities including recognised texts and a relevant range of refereed journals appropriate to Dentistry.
- Clinical support services, including qualified anaesthetic staff and comprehensive laboratory experience.
- Dental assistant services as required.

## **2.2 SUPERVISORS**

### **2.2.1 Clinical Supervision**

Adequate supervision requires the presence, on the premises, of a qualified specialist who is available with dedicated time, to participate in procedures at the required level.

Opportunities for directly supervised, indirectly supervised and monitored clinical practice should be provided according to the competence and experience of the student.

Students will receive at least one hour of individual supervision per week for 42 weeks of the year. The content of the supervision provided will be predominantly clinical and it is expected that the supervisors will be responsible for all patients under the care of each student. Supervisors will be required to supervise most clinical work undertaken by the student, including observation of patient examinations.

Supervisors should:

- Ensure a wide range of cases are made available to the student to gain broad experience and to meet the requirements of the training programme and assist the student to integrate theory and practice.
- Provide guidance on the development of attitudes, knowledge and skill objectives.
- Ensure that the principles of culturally appropriate care and the Health and Disabilities Service Commission's Code of Patients' Rights are applied to the practice of dentistry.
- Ensure the student has knowledge of and good practice in, medico-legal and ethical aspects of professional practice.
- Critically assess the standard of practice and the student's clinical judgement regarding the need for assistance.
- Provide student with regular feedback on progress towards learning objectives.
- Provide reports to the Education supervisor as required.
- Supervise clinical work, including observation of patient examinations and surgical procedures.

### **2.2.2 Educational Supervision**

Educational Supervisors shall:

- Prepare and design valid and reliable assessment tools for both the academic and clinical aspects of the programme.
- Ensure students whose progress does not match expected standards of academic performance are given regular verbal and written feedback and provide opportunities for improvement.

- Ensure students receive assistance with their learning skills including preparation for examinations, how to learn from clinical experience, use clinical and academic supervision time effectively and direct their own learning.
- Regularly review the effectiveness of the formal teaching programme including both content, delivery and assessment practices.
- Provide coaching of students as necessary, in their preparation for examination of surgical skills and clinical assessment.

## **2.3 PROGRAMME CO-ORDINATION**

This role may be undertaken by the educational supervisor and shall:

- Co-ordinate the training programme to ensure all requirements for theoretical learning and clinical experience are met.
- Direct the placement of students and the allocation of clinical supervisors in consultation with the clinical experience provider and the student.
- Ensure access to the formal teaching programme.
- Ensure clinical supervisors have the necessary training and support and are clear about their supervision role
- Regularly evaluate students' clinical training experience (6 monthly) and keep records of their progress through training.
- Ensure students whose progress does not match expected standard, are given regular verbal and written feedback.
- Implement a quality plan to monitor the effectiveness of the entire programme (formal teaching and clinical experience).
- Report to the CTA in a timely and effective manner.

## **2.4 EXPECTED OUTCOMES**

Award of the Postgraduate Diploma in Clinical Dentistry

## **3.0 ELIGIBILITY**

### **3.1 STUDENT ELIGIBILITY**

Students shall:

- Hold DCNZ registration as a dentist; and
- Be a New Zealand Citizen; or
- Hold a New Zealand residency permit as conferred by New Zealand Immigration Service; and
- Meet entry requirements to the DipCID programme of the University of Otago.

Students who do not meet the above criteria may be considered on a case by case basis.

### **3.2 PROVIDER ELIGIBILITY**

At present the University of Otago is the accredited educational provider for this training in New Zealand.

Clinical providers must be approved by the Faculty of Dentistry, University of Otago.

### **4.0 LOCATION AND SETTING**

The formal teaching component of the programme is provided by the University of Otago at its Dunedin facilities.

Any secondment of a student to another location for further training experience must comply with Part 9 of the CTA Head Agreement.

### **5.0 ASSOCIATED LINKAGES**

Links should be established with:

- The Dental Council of New Zealand
- Patient Advocates of the Code of Health and Disability Services, Consumer Rights and Privacy Issues.
- Other relevant organisations (for example, New Zealand Dental Association, New Zealand Hygienists' Association, New Zealand Dental Therapists' Association etc.)

### **6.0 PURCHASE UNIT**

An eligible student enrolled in the Postgraduate Diploma in Clinical Dentistry (Dip CID). Refer Section 3.1 above.

Part time students who are funded under this contract will be funded on a pro-rata training unit basis.

### **7.0 QUALITY STANDARDS PROGRAMME SPECIFIC**

*This section should be read in conjunction with Schedule 1 Part 3 of the CTA Head Agreement, which specifies the **generic** quality standards for all programmes provided under this contract.*

The provider will ensure that:

- There are links into a formal teaching programme, which includes specific preparation for examinations.
- Students receive assistance with their learning skills, including how to learn from clinical experience, use supervision time effectively and direct their own learning so as to develop life long learning skills.
- Teaching staff have appropriate skills and experience to provide a formal teaching programme.
- Processes are in place to monitor the quality of the clinical programme and the formal teaching programme.
- Protocols and procedures for working with students and supervisors who require additional support are utilised.

## **8.0 REPORTING REQUIREMENTS PROGRAMME SPECIFIC**

*This section should be read in conjunction with Schedule 1 Part 1 of the CTA Head Agreement, which specifies **generic** reporting requirements for all programmes provided under the Contract.*

### **8.1 PROGRESS REPORTING**

Section 2.4 of the specification details the expected outcomes of the training programme purchased.

### **8.2 QUALITY REPORTING**

Reports as described in Schedule 1 Part 1 of the CTA Head Agreement require a summary of the programme. Schedule 1 Part 3 of the CTA Head Agreement requires that you have a quality plan in place for the ongoing monitoring of the training provided. The summary should refer to the outcomes of this internal quality management and make reference to the service specific quality standards in Section 7.0 above, particularly supervision.